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papiNet UG Forest Wood Supply & Bioproducts

Agenda papiNet® FWS&B User Group meeting in Riga 2019-09-10 and 11, hosted by VMF Latvia

Date

Meeting starts: 09:00 EEST, Tuesday   2019-09-10
Meeting ends: 15:00 EEST, Wednesday   2019-09-11

Place

Bellevue Park Hotel Riga
1 Slokas Street
Riga

Facilitator

Mr Ivars Kalmuks

Agenda Day 1

09:00 Welcoming by the host KpDC   **Mr Kalmuks**

09:15 papiNet policy statement on compliance   **Mr Nordenberg**
        with antitrust laws   Chairman UG FWS&B

        Meeting objectives and agenda

09:45 Previous meeting in Gross-Umstadt, review of the minutes

10:00 Presentation VMF Latvia and KpDC   **Mr Kalmuks**

10:15 Status report from each member of the User Group
        Consider what could be news in our FWS&B News section of the public website

12:00 – 13:00 Lunch

13:00 Change Controls   **Mr Olofsson**

        Current FWS CC zip file is available before the meeting at
        PMstage, menu Change Controls →2019.

14:30 Coffee break

14:45 Change Controls   **(continued)**

15:30 FWS&B Business Scenarios

15:45 Suggested changes to FWS&B User Group documents

16:30 Update FWS&B meeting schedule with locations and dates

        Plan activities and meetings for 2019 and 2020.
        No **face-to-face meeting** has been scheduled yet.

        Web meetings scheduled until December 2019:
        Tuesdays 2019-11-05 and 2019-12-03 at 13:00-15:00 CET. No subsequent web
        meetings are scheduled yet. The practice is to schedule web meetings for the
        first Tuesday each month at 13:00 – 15:00 CET (CEST in European Summer).

17:00 Closing of day 1

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Agenda Day 2

09:00 Welcome note to day 2   **Mr Kalmuks**

09:15 Report from latest CWG meeting   **Mr Nordenberg**

09:45 To do list

Status report on tasks and review of task list. Current
UG_FWS_Todolist.docx file is available at PMstage,
menu UG Management → Europe

10:15 Suggested texts to publish as News at our web site

10:45 Q+A session on how to implement the standard

In this topic participants can help each other with implementation
considerations. Perhaps there is some question on how to use
some specific element or a papiNet document. By assisting
each other we can leverage the use of the standard.

12:00 – 12:45 Lunch

12:45 Suggested texts to publish as News at our web site

13:15 papinet.org

Update FWS&B mailing list if requested
Update FWS&B member list if required
Comments about the web site

13:30 Any other business

14:30 Closure of the Meeting